

# **PUBLIC NOTICE**

## **Documents Accepted as Proof of Address by the Guyana Geology & Mines Commission**

1. Original Official Bank Statements (issued within six months of the application to GGMC) addressed to the applicant.
2. Original Official Credit Card Statements (issued within six months of the application to the GGMC) addressed to the applicant.
3. Original Official Utility Bill (issued within six months of the application to GGMC) addressed to the applicant.
4. Original Official Pensioner's Book with residential address of the pensioner mentioned within the pensioner's book.
5. Original Official TIN Certificate issued within six months to the applicant once it clearly indicates the applicant's name and residential address.
6. A correspondence (dispatched within six months of the application) enclosed in an envelope mailed to the applicant and received by the applicant at the applicant's residential address.
7. An unexpired rental agreement of which contains the signature of the landlord and tenant and stipulates that the tenant resides at the address mentioned in the rental agreement. An email address and/or telephone number for the landlord should also be provided to GGMC. **The Rental Agreement should be valid for a period of at least one year.**
8. An original official correspondence (dated within six months of the application) issued by a governmental body or public authority addressed to the applicant.

For example, an original official correspondence which was sent to the applicant (within six months of the applicant's application to GGMC) by a governmental body such as the Guyana Lands and Survey Commission or the Guyana Revenue Authority.

A Toshao is an *ex officio* Justice of Peace under the Amerindian Act, Cap. 29:01 and should be able to provide a stamped official correspondence verifying the address of a member of the community or Village lands.

9. An Affidavit provided by a person who resides at the same residence with the applicant indicating that the applicant resides at the address mentioned in the Affidavit. The deponent/affiant must provide a document which proves that he/she resides at the address mentioned in his/her Affidavit. The deponent/affiant should also provide a document which explains how he/she is related to the applicant (e.g. a marriage certificate or birth certificate). **The Affidavit must contain a clause which stipulates that the provision of inaccurate or misleading information to the GGMC constitutes an offence.**
10. A Declaration (signed and stamped by a Notary Public) may be submitted by any person who has personal first-hand knowledge that the applicant resides at the address mentioned in the latter's application submitted to the GGMC. **The Notarized Declaration must stipulate that the provision of inaccurate or misleading information to the GGMC constitutes an offence.**
- For instance, the holder of a claim or mining permit or owner/operator of a dredge may submit a notarized Declaration which indicates that he/she is the employer of a miner and that he/she has personal first-hand knowledge that the miner resides at the address mentioned in the application submitted by the miner.
  - A neighbour may submit a notarized Declaration which indicates that he/she resides in the same street or next door to the applicant for a licence or permit from GGMC. In this instance, the neighbour must submit a document which verifies his/her residential address.
  - A close friend may submit a notarized Declaration which indicates that the applicant for a licence or permit from GGMC indeed resides at the residential address mentioned in the application submitted by the said applicant to GGMC. Contact information such as phone numbers, residential addresses, employment information and email address should be provided by the close friend of the applicant who has provided the notarized Declaration.
11. Original official home insurance certificate or document which clearly mentions the applicant's name and residential address.

  
Newell Dennison  
Commissioner  
Guyana Geology & Mines Commission